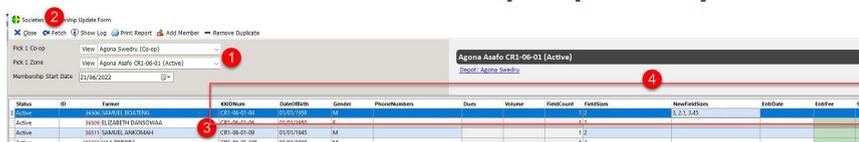


Societies Membership Update Form

KKSys includes a rapid-entry data-form to make multiple data entries into the KKSys database for farmer-membership data.

This form includes data cells for Phone-numbers, Membership-Dues Paid, The sizes of the farmer's fields and other items. Using this form allows data entry to multiple parts of the database to be done more quickly.

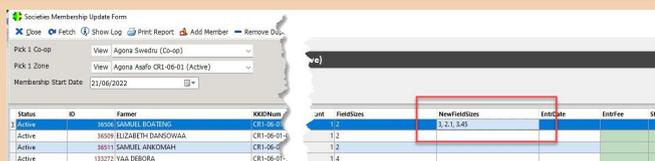
Areas of the Societies Membership Rapid Entry Grid



Societies Membership Update Form

1. Pick Co-op and Zone, this reduces the number of farmers that will be seen.
2. Click the "Fetch" button, this will fetch data for all active farmers in the selected Co-op / Zone.
3. Active farmers are shown with their existing data (Phone number, Farm-Field details etc).
4. The user can add / edit the data. As the user moves between the fields in the grid the data will be updated to the database. There is no need to "Post" data, this makes the process easier and quicker, but also means that the user should take care with data entry. The user can enter new data in any of the blank columns, and the values entered will be updated in the database.

Adding and updating columns such as New Farm Fields



New Field Sizes Column

There is a free-entry text field in the form with the heading "NewFieldSizes". The user should enter all the fields for the farmer into this field, separated by commas.

For example if a farmer has three fields with sizes 3 acres, 2.5 acres and 1.25 acres, the User should enter: "3, 2.5, 1.25"

As the user moves to the next row or column, the new data will be posted to the database.

Other useful features of the Membership Update Form

- Double-click on any row of the grid once it is activated to open the Edit-Form for the farmer shown on that row.
- Click on the "Depot" link in the top right hand side of the window to show the Depot Edit-Form.
- Click on the "View" buttons for "Co-op" and "Zone" to see the Society's Edit Form.
- If a farmer is found who is a new member, click the "Add Member" button at the top of the screen to show a form for adding the new member's details.